

WEB ARCHIVAL POLICY

(Version 03)

Owner: Legal and Secretarial Department

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Document Control

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1. Introduction /Background / Purpose of the Policy:

Central Depository Services (India) Limited (CDSL/Company) has formulated the “Web Archival Policy” (**Policy**) in accordance with Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (**SEBI Listing Regulations**) which requires every listed entity to formulate and make available on its website, an archival policy. The Web Archival Policy of the Company has been prepared and adopted in accordance with the SEBI Listing Regulations.

2. Definitions:

“**Policy**” means this Web Archival Policy.

“**SEBI Listing Regulations**” means SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and amendments thereto.

“**CDSL**” or the “**Company**” means Central Depository Services (India) Limited.

“**Board of Directors**” shall mean the Board of Directors of the Company, as constituted from time to time.

3. Website Disclosures and Archival:

The event / information disclosed to the stock exchanges including Audio or video recordings and transcripts of post earnings/quarterly calls, by whatever name called, conducted physically or through digital means, submitted to stock exchange, disclosure of information having bearing on performance of listed entity and price sensitive information shall also be placed on the website of the Company for a minimum period of five years or such other period as prescribed by the Regulations and/or applicable law.

After completion of the minimum period of five years or such other period as prescribed by the Regulations and/or applicable law, the events or information shall be archived by the Company for a further period of two years.

Documents that are no longer required, or have satisfied their required periods of retention, shall be destroyed as per the Company’s policy on preservation of documents.

4. Review / Amendments to Policy:

The Policy would be reviewed on an annual basis by the Board of Directors. In case, there are any regulatory changes requiring modifications to the Policy, the Policy shall be reviewed and amended with due approval from the Board of Directors. However, the amended regulatory requirements will supersede the existing Policy till the time Policy is suitably amended.

5. Disclosure:

The Web Archival Policy shall be disclosed on the Company's website.